

Minutes for Finance Committee Meeting May 4, 2017

Committee Chair Mark S. convened the meeting at 7:10 pm at his residence.

Committee members present: Mark S., Dan K., Rudy P., Regina W.

Committee members absent: Charlotte M, Valery O

Landowners present: Claudette D., Andrea S.

1. **ITEM:** Mark S. reported the updated current assessments compared to the 2015 and 2016 assessment collections.
2. **ACTION ITEM:** Mark S. check with Rudy and the records on reports of four added dwelling units.
3. **ITEM:** Mark reported seven 30-day lien warning letters were mailed on April 20 with one response of full payment.
4. **ACTION ITEM:** Daniel set up meeting between a landowner owing legal bill reimbursement, Dennis, and the two former board members who are aware of the situation.
5. **ACTION ITEM:** Mark S. create and send the Delinquency Letters by certified mail with signature confirmation per the Collection Policy to those over two years in arrears in assessments.
6. **ACTION ITEM:** Mark S. double check that all 2016 liens incurred lien fee charges to the landowners.

Meeting Adjourned 8:33 PM