

## **DRAFT / GLA Election Committee Meeting Minutes**

**July 31, 2017**

Committee members present: Kevin Newby & Charlene Murphy, Co-chairs, Claudette Dirkers, Linda Ulrich Tim Brockett

Committee member participating by telephone: Andrea Sedlak

Committee member absent: Valery O'Connell, Dorothy Keeler

Board members present: none

Landowners present: Donna Andersen, Sally Muto

Meeting called to order at: 7:12 p.m.

### **Agenda Topics**

#### **1. Review Components of Sept. 24, 2017, Voting materials mailing**

**Action Item:** Committee will edit the letter, proxy form and absentee ballot to make them clearer, easier to read and engaging. The use of bullet points and different colored ink/fonts will emphasize important changes and information. The committee will circulate the edits until August 14, when they will be compiled by Andrea, Claudette and Tim. The final documents will be reviewed by the committee.

Kevin wants to cook hot dogs and hamburgers at the Annual Meeting. He will pay for the extra expense and get a crew to help in the kitchen.

#### **2. Add PayPal option to Election mailing information.**

Mark Seaver reports there is still work to be done to be sure the PayPal option will work for the GLA.

**Action Item:** Tim Brockett will help Mark Seaver with HTML and Java Script to insert into WordPress to customize PayPal for GLA use.

#### **3. Cumulative Voting discussion.**

Tim Brockett presented information on Cumulative Voting. The committee offered edits.

**Action Item:** Tim will incorporate edits and send to committee chairs who will forward it to the board. Add Cumulative Voting to the August 14, 2017, BOD agenda.

#### **4. Process of treasurer and accountant verifying delinquent accounts**

Treasurer Regina Wunsch will handle this.

**5. Review election procedures for all remaining instructional materials for the election process**

Action Item: After August 14, when Election Mailing documents have been finalized, the committee will review the 3 sets of instructions: Verifiers, sign-in table and ballot counters, and discuss edits at the August 28 Election Committee meeting.

**6. Review Agenda for the Annual Meeting**

The Committee changed the order of events and discussed having a cut off time to close the voting period.

**Motion:** Tim Motioned and Linda seconded to end the voting period after the refreshment break and before the director, officer and committee reports.

Unanimous Agreement—**Motion Carried.**

**7. Eventually ascertain that assessment lists are current and correct. ( There have been many real estate sales recently)**

The Treasurer, Secretary, Administrative Assistant and Accountant frequently update the database names and addresses as property sells.

Meeting adjourned at 9:00 p.m.

**Meeting to assemble the Election/Voting mailing: September 23, 2017 10:00 a.m. - 1:00 p.m.**

**Need 10-12 volunteers to help with this mailing**

Next scheduled meeting date: August 28, 2017, from 7-9 p.m.