

Communication and Technology Committee Meeting Minutes August 23, 2017

Starting Time: 7:05 p.m.

Present: Presiding - Chair: Newman Brozovsky

Committee Members Present: Leo Keeler, Charlene Murphy, Mark Seaver. (by phone)

Committee Members Absent: Dan Kehoe, Charlotte Mizzi

Landowners: Sally Muto for Jeff Muto, Claudette Dirkers, Ia Williams (by phone), Donna Andersen,

Guests:

1. Discussed Complaint Form draft and further edits.

Action Item: Send a word document of the complaint form to all members of the B.E.E. (Board Education and Ethics) advisory group and the C&T committee for their edits. To be reviewed at the next C&T meeting, September 20, 2017.

Discussed formalizing the current procedures into an outline for the way the C&T committee reviews a complaint and reports to the board.

1. Committee researches the complaint.
2. The person(s) named in the complaint are contacted and given an opportunity to write a written response.
3. If the complaint is still being researched it is listed on the Board agenda, as “still under review, not for discussion.”
4. When the C&T committee is ready to present its findings and make a recommendation to the board the Board agenda will state: “Presentation of findings and recommendation.”

Action Item: Mark Seaver will develop a more detailed Complaint Procedure outline and send to the C&T Committee.

2. Discussed Conflict of Interest Policy

Action Item: Members of the B.E.E. advisory group and the C&T committee will work on the Conflict of Interest information prepared by Mark Seaver and the current conflict of interest policy. Revisions will be discussed at the next C&T meeting.

3. The committee reviewed their minutes of July 26, 2017 and made some edits.

Action Item: Charlene Murphy to send out the finalized minutes.

4. Discussed the need for charters.

Donna Andersen volunteered to develop draft the charters for C&T consideration. One for the Communication & Tech Committee and one for the B.E.E. Advisory committee.

Action Item: Newman will email the B.E.E. advisory group with his email address and phone number.

5. Review complaint from Val O’Connell submitted; 8/15/2017

Discussion of complaint: Val is asking for censure of Dennis Riley, for his removal as president and for a third party to review her complaint. The committee will begin research of this complaint. All directors and audience members in attendance at the August 14, 2017, board meeting, are to be given opportunity to submit written statements on how they viewed/heard the incident. The committee,

believes following currently used procedures will objectively research and process this complaint, handling it as it does all other complaints.

Action Item: Leo Keeler will list the points from the complaint of Mrs. O'Connell and send them to Newman Brozovsky who will begin research.

Meeting adjourned 9:05 p.m.